

Kinder Prep Academy

Dear Parents,

It's time to register for the **Kinder Prep Academy** summer program! (One step closer to Kindergarten!) This program is meant for children who will be starting kindergarten in the fall, whether it is at Merryhill or another school. All are welcome! Over the summer, our teachers will support your child academically and socially-emotionally in preparation for Kindergarten once school begins later in August. Their lessons will be activity-based and very fun. Our teachers will keep you informed of your child's academic and social progress throughout the summer. There will not be homework, however, our teachers may recommend that parents practice certain skills at home if necessary.

Attached you will find the Registration and Tuition Agreement (summer tuition is flexible), Parent Agreement and Authorization form, and Medical History and Health forms. As soon as we know that it is safe to open our doors for summer programs, we will let you know. We will also inform you in advance of new protocols and routines that will be in place for the health and well-being of our community. We will likely have to limit enrollment to meet social distancing expectations. **Please register soon to ensure that we can plan for appropriate staffing needs and supplies.** The registration fee and one-week deposit are risk free due to current circumstances. This means that if our program is not held, or you decide that you do not feel comfortable sending your child with everything going on, refunds will be given for deposits and registration fees. Please let us know if you have any questions! We are looking forward to a very fun summer!

Please feel free to email any questions to: connie.curiel@merryhillschool.com.

Sincerely,

Connie Curiel
Principal



Kinder Prep Academy
Registration and Tuition Agreement
Merryhill School, 1115 Orlando Ave. Roseville, CA 95661

Student's Name	Student's Date of Birth	
Sponsor's Name	School child will attend in the Fall	
Street Address, City, State, Zip Code		
Work or Cell Phone	Home Phone	Email Address
Driver's License Number		Social Security Number

Registration Fee: \$200
One Week Deposit: \$200 (applied to last week)
Registration and Deposit are RISK FREE.

	4 or 5 Days \$200	3 Days \$150					2 Days \$110					1 Day \$65				
		M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
Week 1 June 1-5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Week 2 June 8-12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Week 3 June 15-19	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Week 4 June 22-26	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Week 5 June 29-July 2	Closed July 3rd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Week 6 July 6-10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Week 7 July 13-17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Week 8 July 20-24	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Week 9 July 27-31	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Campus is closed the week of August 3-7. Merryhill School starts Monday, August 10.

Program and Lunch Fees

Tuition

We charge out fees every Monday according to the schedule you indicate here. There are no credits or refunds for absences, holidays, or illnesses. Schedule changes must be emailed to the office manager, jande.beitpolous@merryhillsschool.com, no later than the Friday prior to the week you need to change.

We do not accept payment from PCOE or Child Action at this campus.

We do accept payments in the form of Cash, Check, Visa, Master Card, and Discover. Credit cards have a 2% processing fee that must be agreed to before charging. We also offer an auto withdrawal program (ACH) which pulls all previous week's fees on 12:01 am every Tuesday.

Camp fees are due on Monday each week in attendance (or the first day of the week in attendance). Tuition is considered delinquent at 12:00PM the following day, unless you are on ACH.

- A \$30 late fee will be automatically assessed at this time and should be included with your payment.

NSF checks will be automatically charged \$25.00 **plus** late fees.

Lunch and Snacks:

We are a nut-free campus due to severe allergies of some of our campers. Please read labels and do not send items like granola bars, etc., which may contain nuts. **WOW** butter is a good alternative for any nut butter, which is not allowed.

We offer a catered lunch program for \$6.00 per day from Goodfellas, for your convenience, or you may pack a lunch for your camper. Campers do not have access to refrigerators or microwave ovens. Please also provide snacks (10:30 and 3:30 recesses are snack times) and drinks you want your child to have. We offer free milk for all of our campers each day with lunch, even those who bring their own lunch.

I agree to the attached terms and conditions, including the obligation to pay the school all charges for tuition and fees and in all events to be responsible for the financial obligations of my child in order to maintain attendance at Merryhill School Kindergarten Kick-off Program.

Parent Signature: _____

Date: _____

Parent/Guardian Agreement & Authorization

Behavior

We reserve the right to suspend or dismiss a child at our sole discretion for unsatisfactory or inappropriate behavior, for violations of our policies, or if for any reason we determine it to be in the best interests of the camp/school. In our sole discretion, suspension or dismissal may be without notice. I agree that should my child be dismissed from camp no part of my registration and/or weekly tuition will be refunded. **Initial here:**

Health and Medical

We strive to maintain a healthy, safe environment for our children. In that light, you may not bring a child who is ill to the camp/school (a fever or vomiting must have subsided for 24 hours or determined upon our discretion). We will notify you if your child becomes ill (fever, vomiting, or lice condition) and you must pick him/her up as soon as possible. You authorize us to obtain immediate medical care if a medical emergency occurs when you cannot be located immediately.

Initial here: _____

Photographs

I grant permission for photographs and/or videos of my child to be taken for camp purposes only. The camp/school has the right to utilize these photographs or videos in the camp brochure/video or marketing material. **Initial here:** _____

Drop-off & Pick-up Procedures

Parents/Guardians:

- Upon arrival and departure, you must sign your child in/out in the binders on the front counter. All information must be completed on each line and be clear and legible. The sign in/out sheets are for official school use only and not to be used for personal correspondence. This is a state licensing regulation.
- It is important that you make contact with the staff member on duty when dropping-off or picking-up your child.
- Please drive slowly in the parking lot and park in the marked spaces only for the safety of the children, adults and the cars.

Please complete the chart below for all persons authorized to pick-up/drop-off your child:

Name	Relationship	Phone Number/Alternative

Child's Name: _____ Grade 2017-18: _____

Parent /Guardian Name (print): _____

Parent/Guardian Signature: _____

Medical History

Child's Name: _____

Parent/Guardian Name: _____

Emergency Phone Number: _____

Health History

Please note any information that we should be aware of including special needs (i.e. allergies and/or social/physical conditions that require special attention, medications).

Is your child taking any prescription medications? _____

If yes, list any prescription that we should be aware of: _____

Please list any side effects:

Does your child use any special devices? _____

If yes, please explain:

Dietary Restrictions

Please note any food allergies or other dietary needs:

Past Illnesses & Current Conditions

Please check illnesses or conditions your child had previously or currently has:

Chicken Pox: Diabetes: Epilepsy: Whooping Cough: Asthma: Mumps/Measles:

Hay Fever/Allergies: Other:

Please provide any additional comments and concerns to help us help your child adjust and have a wonderful time:

Health, Hygiene and Safety Expectations

Like the preschools, each school setting has a few regulations that must be complied with in order to legally and best serve our students. One of those regulations and prerequisites for enrollment is proof of the required immunizations for your Kindergartener. Up to date immunizations are due to the school by October 1 for Kindergarteners here at Merryhill.

There is an age requirement also for entry into Kindergarten and although we believe in the “giftedness” of every child at every age, to enter Kindergarten at Merryhill your child must be 5 years old by September 1.

At the preschool setting, we know that Pre-Kindergarteners are potty trained and using the bathroom independently. However, in Kindergarten we will continue to teach the children about health and hygiene using the bathroom, during snack and lunchtime. We want our students to know the importance of healthy habits throughout their daily routines. We know that an accident can happen when they are too excited and involved with what they are doing to remember to leave enough time to make it to the bathroom. Count on us to guide them through that “accident” with dignity but help us prepare for this by **keeping an extra set of clean clothes in a zip-lock bag labeled with their name in their cubby**. On an elementary campus there are no changing tables, materials, or staff trained to administer the proper potty care. Therefore, if your child has an accident involving a bowel movement, we will call you to pick your child up. This is a mandatory policy in order to protect the dignity and privacy of your child. Once the situation is resolved, the child can come right back to class.

Our sick policy is another important part of keeping a school environment free, as much as humanly possible, from outbreaks of infection, lice and disease. Colds and flu bugs can be kept at a minimum with our partnering up to do so. We will keep desks, tables, bathrooms and eating areas as clean as possible. We will continue to encourage our children to be mindful of proper hand washing and covering coughs, and we hope you will adhere to the policy of not sending your child to school while sick. We will strictly enforce our policy requiring that children with a fever stay home until they are fever free for 24 hours without fever reducing medicine. If each of us does our part, we know our school will be healthy for all.

In Kindergarten, our students begin a comprehensive physical education program that gets them running and jumping and building their motor and muscle strength. We know from experience, shoes with closed toes make the most safety sense for PE and honestly, for the entire school day. If you would consider this type of shoe for daily use that would be great. If not, you will need to send in a pair of labeled shoes like just described for PE use, and those can be kept in the child’s cubby.

I have read and understand the policies stated on health, hygiene and safety expectations.

Student Name: _____

Parent Signature: _____ Date: _____