



MMPTSO

MIDTOWN MERRYHILL PARENT TEACHER STUDENT ORGANIZATION (PTSO)
GENERAL MEETING **NOVEMBER MINUTES**
WEDNESDAY, 11/3/21 @ 6 PM

I. Welcome & October Minutes (Amber)

- A. Welcome- 6:02pm started the meeting
- i. Thank you for all those who volunteered for Trunk-or-Treat, in the past we had 20 or families, this year 29, thank you for those all involved, it was so much fun and the kiddos loved it.
- B. Sign in- As people sign in, Veronica do you want to talk about how they can sign in?

Veronica Angin: Yeah, Stacie I know that put that in the chat last time, so I don't know if you want to drop it in there again so that everyone can sign in to it.

Chat:

Stacey Edgar: <https://docs.google.com/spreadsheets/d/1fShTwpP5zKM9-8b29a-d0kXYIUxU1C3PzSP3781-17g/edit?usp=sharing>

Stacey Edgar: No problem, I put it in there.

Amber Williams: ...and I know it can be helpful sometimes with the grade of your student, it just helps to connect families a little bit more, and if you can't that's fine, I had a little trouble with that, and we are just happy you're here.

Stacey Edgar: Alright, it's in there again.

Veronica Angin: Also, I did drop the agenda in there Amber so that everyone can see it, see where we are as we go through the meeting.

Amber Williams: Ok, I have it up and will go in order by the agenda.

Rachael Kennedy: And then for the sign in, the permissions need to be changed.

Stacey Edgar: Oh, okay. Let me do that really quick...done.

Chat:

Stacey Edgar: <https://docs.google.com/spreadsheets/d/1fShTwpP5zKM9-8b29a-d0kXYIUxU1C3PzSP3781-17g/edit?usp=sharing>

Rachael Kennedy: Okay, that works now.

C. Approval of September & October Minutes (Amber)

*Amber Williams: Ok, the first order of business is to approve the previous minutes, which Veronica also dropped in the chat. I don't think we want to spend a ton of time reviewing it as they were sent to everyone previously, but we do need to approve them. So does someone want to bring it up to vote and we can do that? (Silence)
(Motion made to approve minutes, Motion seconded)*

Chat:

Veronica Angin: 209-277-1226

Veronica Angin: I just dropped my cell phone number into the chat so you can either put your vote in the chat or text your vote to me if you want so that it is more private.

Chat: (Some votes were cast in chat)

Amber Williams: Ok. (silence)...Do we have a majority?

Veronica Angin: Not yet, we have 10 votes. (Silence). Okay, we now have 17 yes so we have enough that the motion is carried. The minutes are approved.

Amber Williams: Ok. Thank you everyone. We will now move into our events that are happening.

II. Annual Calendar Review & Volunteer needs (Amber)

A. Past- October events

1. We had our first family get-together @ Urban roots on 10/12/21 and it was a success!!!
 - i. Way more attended that had previously, approximately 60 people, both families and faculty!!!
 - ii. MMPTSO cost was \$ 0
 - iii. Feedback?

There were comments on how it was a good turnout and people were surprised to see faculty there and it was nice to all get together.

Amber Williams: Ok. Thank you everyone.

2. Trunk or Treat (Stacey)

- i. We had the Trunk or Treat event on 10/29/21 and it was a success!
- ii. Live streamed the event
- iii. Golden Pumpkin awarded to The Nightmare Before Christmas display by the De Teresa family

Stacey Edgar: Yeah, so it was a really good time and a LOT of fun. It was a great event. The best of 13 years. There were 29 trunks there, usually as we've said there are only about 20. We do have to make a motion though because we did- with the additional trunks- go over the candy budget by \$26. So we need to make a motion to approve the reimbursement for that.

(Motion made to approve minutes, Motion seconded)

Veronica Angin: We can just vote the same way and Amber I will let you know when we have the votes. (Silence) ... Ok, we are at 19 yes so we have approved the additional \$26 to be reimbursed.

Amber Williams: Wonderful! Okay, now we can move on to our upcoming events.

B. Upcoming events

1. November Events (Amber)

Amber Williams: Kim, do you want to talk about the Minted?

- i. Minted for holiday cards (Kim)
 - a. this will be our November/December focus and push

Kim Tanimoto: We have a flyer for this. When you shop at Minted not only do you get 20% off when you use the promo code: FUNDRAISEMERRYHILL, but Minted also donates 15% to Merryhill PTSO. It's really easy and a great creative for friends and family to use too! You can share it on social media.

Amber Williams: Thank you Kim. Feel free to share it with friends and family also.

ii. Family get together (Amber)

- a. Elk Grove- Leatherby's on 11/18/21 from 6-8:30pm.

Amber Williams: This one will be hosted in her area by Mellonie Richardson down in Elk Grove. Feel free to stop in, grab some ice cream, food, or food and ice cream.

2. December Events (Amber)

- i. Early Discussions about a Teacher Appreciation Day in December

Amber Williams: On this I am looking to do something with the Teachers and involve the students and have them do things like put notes in jars of nice notes for the staff and teachers and have student council give them notes of little pieces of paper to put in the jars to each teacher/staff member and they can take them home and read the nice notes over the break at their leisure. We can then have them in a little Mason jar or something with their names on them.

Discussion about this and it was a good idea, and Amber is going to look at pricing of jars and order some and report back and we can discuss cost, etc.

ii. 8th Grade DC fundraising

Amber Williams: We will come back to this topic at a later time.

| 2021-2022 School Year | | | | | | | | | |
|---|--|--------------------------------------|----------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|------------------------------|
| SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
| ON-CAMPUS EVENTS | | | | | | | | | |
| BACK- TO-SCHOOL | TRUNK OR TREAT | | TEACHER APPRECIATION | | | | | TEACHER APPRECIATION | FIELD DAY |
| OFF-CAMPUS EVENTS | | | | | | | | | |
| | FAMILY GET TOGETHER (MMPTSO) 10/12 Urban Roots | FAMILY GET TOGETHER (Need Volunteer) | | FAMILY GET TOGETHER (Need Volunteer) | FAMILY GET TOGETHER (Need Volunteer) | FAMILY GET TOGETHER (Need Volunteer) | FAMILY GET TOGETHER (Need Volunteer) | FAMILY GET TOGETHER (Need Volunteer) | FAMILY GET TOGETHER (MMPTSO) |
| OTHER ACTIVITIES | | | | | | | | | |
| STAFF & TEACHER GIFTS | | | | | | | | | |
| MONTHLY BOARD MEETINGS & EMAIL COMMUNICATION | | | | | | | | | |
| DISCRETIONARY FUNDRAISERS - Need Volunteers | | | | | | | | | |
| RESTAURANT FUNDRAISERS- Need Volunteer Coordinators | | | | | | | | | |
| 8TH GRADE AUCTION- Need Volunteer Auction Planner | | | | | | | | | |

III. School Business

A. Update on Mrs. Westphal’s replacement (Mrs. Kennedy)

Rachael Kennedy: They are taking their time with this and we should know soon. They are looking at the structure and how they are going to structure it. They have made some changes with Brett and I being principals and looking at how they are going to align more departmentally, and we will have more updates very soon.

IV. Treasurer Report (Stacey)

A. Financials

(Stacey Edgar went through the financials, which are below after the minutes in this attachment)

V. Parent Requested Topics (Amber)

A. Air Purifiers Follow up (Kyle)

i. Number needed?

Amber Williams: Kyle, do you want to review the research that you’ve done?

Kyle Gradiger: Yes, thank you. Based on looking at the size of the rooms, and talking about the high traffic areas- Spanish, Music, Art Studio, Design Lab, Media Room (2) Commons (4) for a total of 10. You are looking at 4-6 air changes per hour ideally.

ii. Cost per unit and total cost

Kyle Gradiger: For the 10 units, it will cost \$5,191. Additionally, there is a filter replacement kit that each will need 2 of them and they are \$20 each and it needs 2 of them. This would need to be done annually at \$40/year x the 10 units for \$400.

(There was future discussion about this item and the PTSO being obligated to buy them each year and whether we could explore the upkeep through the school funds or not, Rachael Kennedy stated she would talk to Mr. Wallis and they would check. There are currently only units in the 1st, 3rd, and 5th grade class- and not in both classes for that grade level).

B. Hot Lunches Follow up

(Mrs. Kennedy/Ginny)

Rachael Kennedy: Discussed the possibility of trying to even get in 1 day/week. Still having issues with vendors that can do it and not actually prep in the Midtown kitchen. Additionally, Ginny is helping with survey to survey parents about how many days/week they would order, and the price points they are comfortable with.

C. School pictures Follow up

(Ms. Kennedy/Mr. Wallis)

Rachael Kennedy: Discussed that they have decided to do school pictures. The pictures are scheduled for 11/17/21 with Bill Smith photography

(Parents were excited and thanked her)

D. Sports Banquets

(Mr. Wallis)

Brett Wallis: Discussed that they are having a sports banquet luncheon and will be attempting to also have it on Zoom so that families can see/be there since visitors are still not being allowed onto campus.

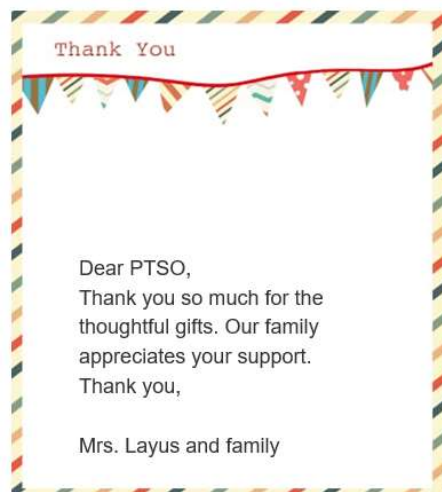
E. Teacher favorites list

(Kim)

Rachael Kennedy: Discussed that these were distributed to the staff and they are in the process of getting them back there are a few stragglers but that she should have them back this week.

F. Layus family Follow up (Veronica)

- i. A card that says (Outside) "Our thoughts are with you" (Inside) "To express since you're caring to you and your family and to let you know we are thinking of you at this sad time. (Handwritten) We're so sorry for your loss." The Layus family is in our thoughts and we are here if you need us. Love, Merryhill Midtown Parent Teacher Student Organization (MMPTSO)
- ii. A motivational home decor sign that says "Always remember you are BRAVER than you think, STRONGER than you seem, and LOVED more than you know"
- iii. A crystal heart that says "Those we love don't go away, they walk beside us every day. Unseen, unheard but always near, still loved. Still missed and very dear."
- iv. A lavender scented candle that on the front says "A hug in a jar" and has hearts on it
- v. A box of gourmet chocolate covered cookies
- vi. A flower bouquet \$75 Amazon gift card



V. Open Discussion (All)

A. Member Questions (none)

B. Member Comments (none)

<https://www.merryhillschool.com/elementary/sacramento/midtown/parents/ptso/>

NEXT MEETING: Wednesday 12/1/2021- Generally, meetings are the 1st Wednesday of the month.

Merryhill Midtwon PTSO
Bank Statement
(As of October 31, 2021)

Beginning Balances as of 10/06/2021

US Bank \$ 8,981.93

Bank Deposits

Nugget (September) 59.95
Amazon Smile
Benevity
Venmo - Membership 30.00
Mobile Deposit - Membership
Cash Deposit - Membership

Total Deposits \$ 89.95

Checks & Withdrawals

Veronica Angin - Reimbursement for Mrs. Layus' gifts 150.00

Total Withdrawals \$ 150.00

Ending Balance as of 10/31/21

\$ 8,921.88

Restricted Assets - Class of 2022 graduation \$ -
Restricted Assets - Minimum balance carry forward 1,000.00
Net Income - Unrestricted balances (General Funds) 7,921.88
Balance as of 10/31/21 \$ 8,921.88